

## RECORD OF PROCEEDINGS

### MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

APRIL 12, 2016

Hawke called the meeting to order at 4:00 p.m. at the Jackson Township Hall with all Trustees, Fiscal Officer, Vaccaro, Brink and Bissler present.

Hawke moved and Walters seconded a motion to go into Executive Session for Police Department Personnel (Appointment/Employment/Compensation) – Interview full-time Police Patrol Officer applicant. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for Park Division Personnel (Appointment/Employment/Compensation) – Leased worker interviews. **3-0 yes**

Hawke moved and Walters seconded a motion to go into Executive Session for a conference with Attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. **3-0 yes**

Upon return from Executive Session at 5:37 p.m., Hawke called the General Session to order with all department heads present. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks** – None

#### **Zoning Department**

##### **ATTACHMENT 04/12/16 A**

Proposed re-zone of property – Zoning Amendment 625-16 seeks to re-zone from B-1 (Suburban Office and Limited Business District) to B-2 (Neighborhood Business District), consisting of approximately .84 acres, more or less, located on the west side of Whipple Ave., NW, 680 ft. more or less south of 28<sup>th</sup> St., Section 25SE Jackson Twp.

Poindexter told the Board the property owner is Tony Antonelli of 3601 Whipple Ave. N.W., Canton and he has requested to re-zone 3601 and 3611 Whipple from B-1 (Suburban Office and Limited Business District) to B-2 (Neighborhood Business District). She said some of the reasoning is to allow the business to occupy the rental space. She said the same building and parking setbacks apply in B-1 and B-2, however B-2 allows for more uses. She said RPC reviewed this at the March meeting and recommended denial because the parcels currently appear to be used for offices and housing, the area consists of offices and single family homes in the vicinity followed by more intensive business uses to the south. She said RPC was also concerned about increased traffic and the fact that there is a school zone nearby. She said this went to the Zoning Commission on March 24 and they recommended denial.

Hawke opened the hearing and asked if anyone wanted to speak in favor of the amendment.

Andy Ginella, Attorney, 4096 Holiday St. N.W. in Jackson Township, said he represents Tony Antonelli. He said Mr. Antonelli is asking for the zone change because it's difficult to find a tenant to occupy the office space in the building. He said they are asking for a B-2 which would allow for more types of tenants to come in there. He said the building is currently empty.

Phil Shundry, 3531 Whipple Ave. N.W., Canton, 44718, said he lives right beside Tony and he is in favor of the zone change.

Hawke asked if anyone else wanted to speak in favor of the amendment. No one came forward. He closed that portion of the hearing. He asked if anyone wanted to speak against the re-zoning amendment.

Dick Warth, 4954 Darlington Ave. N.W., said he owns the property at 3619 Whipple Ave., right next to those two lots. He said he remembers when he could walk up and down that street but now it's a traffic hazard. He said you can hardly get out of your drive now. He said he notices that the B-2 description requires adequate parking and that is a problem. He said right across the street is an allotment with real expensive homes and there are only two ways to get out of that allotment and both of them are onto Whipple Avenue.

There was some discussion about an increase of traffic.

Hawke asked if anyone else wanted to speak against the amendment. No one came forward. He then closed that portion of the hearing.

He asked if the applicant would like to say anything in rebuttal. The applicant did not wish to speak in rebuttal. Hawke then closed that portion of the hearing.

Walters said he has a problem with the request. He said it's a busy road and it's not going to get more or less busy with the change.

Pizzino said his concern is the large R-R property that is behind and beside these parcels.

Hawke said it is a busy road but the traffic is not above the capacity for that road.

Walters moved and Hawke seconded a motion to deny the recommendation of the Zoning Commission.

<b>Hawke</b>	<b>yes</b>
<b>Walters</b>	<b>yes</b>
<b>Pizzino</b>	<b>yes</b>

Hawke explained that the amendment and change has been approved because the recommendation from the Zoning Commission was to deny.

Boger opened the bids for the 2016 North Park Green Track Paving & Tennis Court Refinishing Project.

Site Tech	\$99,775.00
Aero Surface Engineering Inc.	\$82,256.67
Vasco	\$108,362.00

Mr. Boger will review the bids and return with a recommendation for the Board at the next meeting.

Boger opened the bids for the 2016 Paint Striping Project.

A & A Safety	\$43,075.00
Oglesby Construction	\$41,844.35
Duramark Inc.	\$44,396.95
JD Striping	\$36,921.08
Earl American Roadway Logistics	\$37,133.50

Mr. Boger will review the bids and return with a recommendation for the Board at the next meeting.

**Police Department**

**RESOLUTION 16-045, ATTACHED  
APPOINTMENT OF FULL TIME POLICE PATROL OFFICER**

Hawke moved and Walters seconded a motion pursuant to ORC Sections 505.49 and 509.01, we hereby appoint Jason D. Knauer to the position of full time Patrol Officer and Police Constable for the Jackson Township Police District Department, Stark County, Ohio, effective April 16, 2016 at 2200 hours, at the annual salary of \$49,786.29 and the benefits contained in the Negotiated Agreement, and we hereby accept the attached Oath of Office.

Be it further resolved that, in accordance with Article 37 of the negotiated Agreement, Jason D. Knauer shall complete a probationary period of seven hundred thirty (730) days. **3-0 yes**

Hawke issued the oath of office. There was a short break to allow time for pictures.

**Administration Department**

**ATTACHMENT 04/12/16 B**

Hawke moved and Walters seconded a motion to accept a donation from MCTV in the amount of \$17,300.00 for the Community Celebration and for supplies, flags, Christmas decorations and promotional items. **3-0 yes**

**ATTACHMENT 04/12/16 C**

Hawke moved and Pizzino seconded a motion to adopt and authorize the placement of the Board President’s signature upon the attached Health Benefit Plan Clarification. **3-0 yes**

**RESOLUTION 16-046, ATTACHED  
PUBLIC RECORDS POLICY**

Hawke moved and Walters seconded a motion pursuant to ORC Section 149.43 (E)(1) and (2), we hereby adopt the attached Public Records Policy, require that all employees execute the attached receipt of a copy of the Policy and authorize the posting of the attached Poster describing the public records policy in all Township Administrative buildings. **3-0 yes**

**ATTACHMENT 04/12/16 D**

Hawke moved and Pizzino seconded a motion to approve an unpaid leave of absence for Andrew Haas from July 11, 2016 through July 15, 2016 for the purpose of his pre-paid vacation. **3-0 yes**

**Public Works Department**

**Highway Division**

**RESOLUTION 16-047, ATTACHED  
2016 RESURFACING PROJECT AWARD**

Hawke moved and Walters seconded a motion that we hereby determine that Superior Paving & Materials, Inc. is the lowest and best bidder for the 2016 Resurfacing Project and hereby award a Contract to them in the base bid amount of \$1,180,258.99 with Alternates B, C, D, E, F, G, H, J, K, and L in the amount of \$195,607.14 for a total Contract amount of \$1,375,866.13 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract. **3-0 yes**

**RESOLUTION 16-048, ATTACHED  
2016 CURBING REPLACEMENT PROJECT AWARD**

Hawke moved and Walters seconded a motion that we hereby determine that T. R. Snyder Construction, Inc. is the lowest and best bidder for the 2016 Curbing Replacement Project and hereby award a Contract to them in the amount of \$79,659.06 in accordance with the Company's proposal and the Specifications and authorize the placement of the Board's signatures on the Contract. **3-0 yes**

**ATTACHMENT 04/12/16 E**

Hawke moved and Walters seconded a motion to approve Budget Module 2016-28 for Belpar Traffic Impact Study in the amount of \$13,800.00. **3-0 yes**

**ATTACHMENT 04/12/16 F**

Hawke moved and Walters seconded a motion to approve the appropriation transfer request from account code 211.310.5387, Discretionary, to account code 211.310.5436, Engineering, in the amount of \$10,800.00. **3-0 yes**

**Park Division**

**ATTACHMENT 04/12/16 G**

Hawke moved and Walters seconded a motion to authorize the attached annual compensation increases for leased park seasonal maintenance workers effective April 16, 2016. **3-0 yes**

**ATTACHMENT 04/12/16 H**

Hawke moved and Walters seconded a motion to authorize the rehiring of Leased Park Maintenance Workers, as attached, through a temporary service, subject to a negative drug screen, effective April 16, 2016, at the rate identified in the attached memorandum from David Ruwadi. **3-0 yes**

**ATTACHMENT 04/12/16 I**

Hawke moved and Walters seconded a motion to authorize the hiring of new Leased Park Maintenance Workers, as attached, through a temporary service, subject to a negative drug screen, effective April 16, 2016, at the rate identified in the attached memorandum from David Ruwadi. **3-0 yes**

Hawke moved and Walters seconded a motion to accept the following sponsorship donations to the 2016 Community Celebration:

1. \$2,500.00 from Aqua Ohio, Inc.
2. \$100.00 from Harold Ziegler Jr. **3-0 yes**

**Fire Department**

**ATTACHMENT 04/12/16 J**

Walters moved and Hawke seconded a motion to accept the attached resignation from part-time Firefighter, Robert W. Eddy, effective April 12, 2016. **3-0 yes**

**ATTACHMENT 04/12/16 K**

Hawke moved and Walters seconded a motion to approve the attached EMS Grant Reimbursement in the amount of \$3,499.99 for grant year 2015-2016 for training and equipment from the Ohio Department of Public Safety – Division of Emergency Medical Services. **3-0 yes**

**Fiscal Office**

**ATTACHMENT 04/12/16 L**

Hawke moved and Walters seconded a motion to pay the bills in the amount of \$1,728,315.65. **3-0 yes**

**ATTACHMENT 04/12/16 M**

Hawke moved and Walters seconded a motion to approve the minutes of the March 23, 2016 and March 29, 2016 Board of Trustees' meetings. **3-0 yes**

**ATTACHMENT 04/12/16 N**

Hawke moved and Walters seconded a motion to approve the March 2016 Monthly Reports. **3-0 yes**

Gonzalez pointed out that the check report is different and that it is the result of the new software. He said the reason for changing the public policy regarding the fees is because we are no longer hand writing receipts. He said all the departments have received training on the

receipts and as the receipt is being generated it is being posted to the accounting system. He said the new system has gone well, the department heads said their employees are doing well with it, and the company has been here doing training, one on one, with each employee. He said the next phase will be the employee portal. He thanked the Board for approving the purchase of the software. He said he is pushing the idea that this is not just for the fiscal office, it's a Jackson Township wide computer system.

Hawke thanked Mr. Gonzalez for his work in selecting the software system and reviewing the options and for being forceful in making sure there was a trainer here.

## **Routine Business**

### **Announcements**

- Next regular Board of Trustees' meeting, April 26, 2016, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- CIC Meeting, April 21, 2016, 8:00 a.m., Township Hall.
- LOGIC, May 5, 2016, 9:00 a.m., Safety Center Chiefs' Conference Room.
- Citizens Advisory Committees:
  - Community Celebration, April 13, 2016, 5:50 p.m., Township Hall.
  - Park, May 11, 2016, 6:30 p.m., Township Hall.
  - Highway/Traffic, May 18, 2016, 6:30 p.m., Township Hall.
- Friends of the Park, May 11, 2016, 7:00 p.m., Township Hall.
- Jackson Recycling Board, April 27, 2016, 11:00 a.m., Buehler's Community Room.
- Zoning Meetings:
  - Board of Zoning Appeals, April 14, 2016, 5:30 p.m., Township Hall.
  - Zoning Commission, none scheduled.
- Hooked on Fishing Day, Saturday, May 7, 2016, 8:00 – 11:00 a.m., Jackson North Park. Register by May 6; no cost.

**Old Business** – None

**New Business**

Vaccaro told the Board that he, Trustee Pizzino and Dave Ruwadi had a meeting regarding a grant that is available for material at a reduced rate for the Crystal Spring Bridge. He asked the Board to consider a motion to grant him the authority to write a letter in support of that grant and to authorize one trustee to sign off on it.

Walters moved and Hawke seconded a motion to authorize Michael Vaccaro to write a letter in support of a grant for the Crystal Spring Bridge and that one trustee to sign. **3-0 yes**

Pizzino added that if this grant comes through it will not cost the Township anything. He said it is in conjunction with Stark Parks.

Vaccaro said the goal is to create a better access between the Muskingum Trail and the Towpath.

**Public Speaks – Open Forum**

Someone asked why the meeting didn't start on time. Pizzino answered that they were in Executive Session and it lasted longer than anticipated because of the interviews they were conducting.

Hawke moved and Pizzino seconded a motion to adjourn. **3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**