

PART-TIME PATROL OFFICER

The Jackson Township Board of Trustees is accepting applications for the part-time position of Patrolman in the Police Department. Applicants must be a high school graduate or possess a G.E.D, be at least 21 years of age, and possess a valid driver's license. Must have valid Ohio Peace Officer Certification at application and must be able to work days, afternoons, and midnights.

The successful candidate must have the ability to perform all of the duties of a Patrolman, which includes conducting criminal investigations and apprehending criminals; regulating traffic and enforcing traffic laws; conducting preventive patrol; responding to citizen calls and request for services; and accurately completing paperwork and written reports.

You may submit a resume and employment application to Jackson Township Administrator/Law Director at 5735 Wales Ave. NW, Massillon, OH 44646. Once we receive your completed application, we will contact you if we feel you may be qualified for the vacancy. NOTE: Resumes are subject to public disclosure in accordance with the Ohio Revised Code. EOE.



APPLICATION FOR EMPLOYMENT

JACKSON TOWNSHIP TRUSTEES
STARK COUNTY, OHIO
5735 Wales Avenue NW
Massillon, OH 44646

(PLEASE PRINT)

| | | | | | | |
|----------------------|--------|----------------|------|---------------------|------------------------|--|
| Position Applied For | | | | Date of Application | | |
| Last Name | | First Name | | Middle Name | | |
| Address | Number | Street | City | State | Zip Code | |
| Telephone Number(s) | | E-Mail Address | | | Social Security Number | |

If you are under 18 years of age, can you provide required proof of your eligibility to work?

YES NO

Are you legally eligible for employment in this country?

YES NO

Have you ever filed an application with Jackson Township before?

YES NO If yes, give date _____

Have you ever been employed by Jackson Township before?

YES NO If yes, give date _____

Have you ever been employed by a Township, Municipality, County, Village, State Government, School, or any other governmental employer?

YES NO If yes, state where _____

Are you currently employed?

YES NO

May we contact your present employer?

YES NO Date available for work _____

Type of employment desired:

Full-time Part-time Temporary Seasonal

Are you currently on "lay-off" status and subject to recall?

YES NO

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

| | | | | |
|--------------------|------------|----------------------|-------|----------------|
| Employer | | Dates Employed | | Work Performed |
| | | From | To | |
| Address | | | | |
| Telephone number | | Hourly Rate / Salary | | |
| Job Title | Supervisor | Starting | Final | |
| Reason for Leaving | | | | |

| | | | | |
|--------------------|------------|----------------------|-------|----------------|
| Employer | | Dates Employed | | Work Performed |
| | | From | To | |
| Address | | | | |
| Telephone number | | Hourly Rate / Salary | | |
| Job Title | Supervisor | Starting | Final | |
| Reason for Leaving | | | | |

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|--------------------|------------|----------------------|-------|----------------|
| Employer | | Dates Employed | | Work Performed |
| | | From | To | |
| Address | | | | |
| Telephone number | | Hourly Rate / Salary | | |
| Job Title | Supervisor | Starting | Final | |
| Reason for Leaving | | | | |

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| Employer | | Dates Employed | | Work Performed |
| | | From | To | |
| Address | | | | |
| Telephone number | | Hourly Rate / Salary | | |
| Job Title | Supervisor | Starting | Final | |
| Reason for Leaving | | | | |

If you need additional space, please continue on a separate sheet of paper.

EDUCATION

List last three schools attended, starting with the most recent.

| Name and Address of School | Course of Study | Years Completed | Diploma Degree |
|----------------------------|-----------------|-----------------|----------------|
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OTHER JOB-RELATED EXPERIENCE

Describe any job-related training or skills acquired during any military service.

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Summarize any special job-related skills and qualifications acquired from employment or other experience.

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Specialized Skills (Check Skills/Equipment Operated)

- PC Microsoft Word Shorthand/notehand
- Fax Microsoft Excel Transcription
- Microsoft Access Internet
- Communications (Telephone Systems/Voicemail/Pagers)
- Other: _____

ADDITIONAL INFORMATION

List any job-related professional, trade, business or civic organizations and offices held. You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

State any additional information you feel may be helpful to us in evaluating your application.

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, veteran status or any other legally protected status.

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Jackson Township is of an "at will" nature, which means that the Employee may resign at any time and Jackson Township may terminate employment of the Employee at any time for any reason. Only the Board of Trustees has the authority to change an employment relationship.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in termination of my employment. In consideration of my employment, I agree to conform to the rules, regulations, and policies of Jackson Township.

Signature of Applicant

Date



JACKSON TOWNSHIP POLICE DEPARTMENT

Mark H. Brink
Police Chief

Mark H. Brink

Chief
Jackson Twp. Police
Department.

chiefbrink@jtpd.com

Office:

(330) 834-3960

Fax:

(330) 834-3965

Mailing Address:

7383 Fulton Dr. N.W.
Massillon, OH 44646

Dispatch:

(330) 832-1553

POLICE DEPARTMENT SPECIFIC INSERT

In addition to a cover letter, resume, and township application, candidates need to submit the following information for consideration:

The Jackson Township Police Department is frequently accepting applications for position of part-time officer with the township. Part-time officers at our agency complete a field training program of (60) rides which are divided up between day shift, afternoon shift, and midnight shift. Once officers successfully complete the training program, they are released into the part-time ranks of the agency to perform on a solo basis as a Jackson Township Police Officer.

Applications may be obtained from the Jackson Township website or at the Jackson Township Administrative Building located at 5735 Wales Avenue, NW, Massillon, Ohio between the hours of 8:00 a.m. - 4:30 p.m. Monday - Friday.

The Jackson Township Police Department requires that in order to be considered to be hired as a part-time officer, applicants must have the qualifications listed below (Check Skills/Certifications):

- _____ Valid Ohio Driver's License
- _____ Completion of the Ohio Peace Officer's Training Academy
- _____ State exam and successfully passed and received Ohio Peace Officer Certification

For any other questions, feel free to contact Major Jim Monigold
majormonigold@jtpd.com