

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

DECEMBER 8, 2020

Hawke called the meeting to order at 3:16 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Assistant Law Director FitzSimmons, Zoning Inspector Poindexter, Fire Chief Hogue, Police Chief Brink, Public Works Director Rohn, Park Director Ruwadi, and Central Maintenance Director Moore were also in attendance.

Departmental Budget Reviews

Administration Department

Hawke moved and Pizzino seconded a motion to approve Budget Module 21-01 for Current Level - Administration Department Operations in the amount of \$2,352,776.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 21-02 for Emergency Management Funding in the amount of \$50,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-03 for CIC Operations in the amount of \$60,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-04 for Website Redesign, Administration portion, in the amount of \$2,143.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-05 for Township Administration Building Exterior Improvements in the amount of \$17,835.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-06 for Administration Dedicated Funds in the amount of \$750,000.00.

3-0 yes

Thomas requested that the amount budgeted for the newsletter be discussed and voted upon separately. Therefore, Hawke moved and Thomas seconded a motion to amend Budget Module 21-01 to be approved, less \$30,500 for object no. 5442 Newsletter, for a total of \$2,322,276.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve object no. 5442 Newsletter in the amount of \$30,500.

2-1 yes

Hawke questioned why Thomas was voting against the newsletter. Thomas feels that the newsletter is a loss of money. Pizzino and Hawke feel that it is a good way to keep the residents informed and Hawke pointed out that he gets many positive comments about the newsletter. Gonzalez commented that a study had been done about trying to turn the newsletter into a break-even “newspaper” and the results came back that there was no way to do that. In addition, the newsletter has been used to complete surveys and gather information from the residents, which is very beneficial. The Trustees agreed that they could do a better job of selling ads.

Police Department

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-01 for Operations Section in the amount of \$4,854,688.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-02 for Patrol Division in the amount of \$4,407,637.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-03 for Detective Bureau in the amount of \$567,808.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-04 for School Resource Officers in the amount of \$271,545.00.

3-0 yes

Hawke thanked the school district and school board for their participation. It is a great partnership and program for our community. Brink pointed out that the program is still being utilized with e-learning. Officers are stopping by houses to check on individuals who might need a extra assistance during these times. Gonzalez echoed his gratitude for this program indicating how important it is to have that positive impact on the children - the future of our community.

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-05 for FBI Task Force in the amount of \$129,267.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-06 for SWAT Team – Canton in the amount of \$56,713.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-07 for K-9 Unit in the amount of \$28,839.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-08 for Metro Narcotics Detective in the amount of \$107,554.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-09 for Law Enforcement Trust Fund in the amount of \$50,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-10 for Law Enforcement Trust Fund Add-On – Payment Plan in the amount of \$70,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-11 for OVI Enforcement Fund in the amount of \$15,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-12 for Equitable Sharing Fund in the amount of \$50,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-13 for Continued Professional Training Fund in the amount of \$15,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-14 for Police Accumulated Benefits Fund in the amount of \$200,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-15 for Police Capital Projects in the amount of \$300,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-16 for Police Capital Projects in the amount of \$230,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-17 for Police Capital Projects in the amount of \$500,000.00.

3-0 yes

Gonzalez informed Brink that the Governor approved reimbursement of their workers compensation premium. The Township received notice that the Police Fund will receive a reimbursement of \$554,000.

Gonzalez also wanted to commend Brink on his role as a Board Member of Stark Mental Health & Addition Recovery (StarkMHAR). To be involved in a program like that with your free time is

very admirable and the Township thanks you. Brink enjoys his role on that Board and feels that it is a very worthwhile cause. He also is proud that all of our police officers have CIT training. Many police departments are lucky if they have one or two officers who are trained. That is one thing that distinguishes Jackson Township and makes us a leader in Stark County.

Fire Department

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-01 for Fire Suppression, EMS, Training, and Fire Prevention in the amount of \$13,918,827.68.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-02 for Stark County Specialty Team Membership (TROT/Hazmat) in the amount of \$25,000.00.

3-0 yes

Thomas noticed that Budget Module 21-01 had differing amounts on the summary sheet and the Budget Module. Hogue confirmed that the correct amount should be \$13,816,327.68. Therefore, Hawke moved and Thomas seconded a motion to amend Budget Module 210-21-01 to the amount of \$13,816,327.68.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-03 for Fire Department Turn-Out Gear in the amount of \$100,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-04 for Transfer to Capital Fund (318) in the amount of \$1,289,241.32.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-05 for Fire Accumulated Benefit (Retirements) in the amount of \$100,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-06 for Transfer to Levy Balancing Fund (Transfer into 420 Fire Fund) in the amount of \$300,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-07 for EMS Operations in the amount of \$1,946,200.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 210-21-08 for Automatic External Defibrillators (AEDs) in the amount of \$14,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-21-09 for Transfer to Capital Fund (318) in the amount of \$98,219.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-21-10 for Capital Projects in the amount of \$150,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-21-11 for Fire Prevention Vehicle in the amount of \$40,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-21-12 for Fire Department All-Terrain Vehicle in the amount of \$25,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-21-13 for Tanker / Tender Apparatus in the amount of \$325,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-21-14 for Ambulance Replacement (x2) in the amount of \$550,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 210-21-15 for Fire Engine in the amount of \$550,000.00.

3-0 yes

Gonzalez commended the Fire Department for their responsible handling of the levy funds. Hogue also thanked the Fiscal Department for their help as well.

Gonzalez informed Hogue that the Fire Department will be receiving a reimbursement of \$748,000 for their workers compensation premium.

Public Works

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-01 for Current Service Level - Operations in the amount of \$398,984.00.

3-0 yes

No action was taken on Budget Module 2021-02 for Current Service Level in the amount of \$15,000.00.

Public Works – Highway Division

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-01 for Current Level in the amount of \$188,438.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-02 for Current Level in the amount of \$661,469.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-03 for Road Salt in the amount of \$257,720.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-04 for Current Level in the amount of \$4,383,252.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-05 for Stark Soil & Water District Technical Assistance in the amount of \$9,500.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-06 for Security System Upgrade – Highway Building in the amount of \$25,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-07 for Current Level in the amount of \$395,406.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-08 for Current Level in the amount of \$1,231,429.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-09 for Curbing Replacement in the amount of \$200,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-10 for Resurfacing in the amount of \$1,500,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-11 for Re-striping in the amount of \$60,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-12 for Manhole Adjusting Rings in the amount of \$6,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-13 for Current Level (Accumulated Benefits) in the amount of \$320,081.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-14 for Current Level (Capital Projects) in the amount of \$575,281.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-15 for New Equipment – Plow Truck #1 in the amount of \$161,732.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-16 for New Equipment – Plow Truck #2 in the amount of \$161,732.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-17 for Fulton TID Widening – Brunnerdale to Foxboro in the amount of \$800,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-18 for Fulton Tunnel in the amount of \$250,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-19 for Strip Avenue / Applegrove Intersection R/W and Construction in the amount of \$250,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-20 for Keck Park Roadway in the amount of \$165,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-21 for Frank Avenue Signalization in the amount of \$40,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 2021-22 for Fulton Culvert Replacement – Design, R/W, and Construction in the amount of \$210,000.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 2021-23 for Community Parkway Lighting Upgrade in the amount of \$68,000.00.

3-0 yes

Public Works – Park Division

Hawke moved and Pizzino seconded a motion to approve Budget Module 21-01 for Current Service Operations in the amount of \$1,737,353.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-02 for Current Service Operations in the amount of \$273,245.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-03 for Fisher Park Playground in the amount of \$85,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-04 for Reserve Balance Fund in the amount of \$25,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-05 for Community Celebration in the amount of \$55,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-06 for Ice Rink in the amount of \$200,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-07 for Wide Area Mower in the amount of \$110,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-08 for Fence Replacement in the amount of \$35,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-09 for Pickleball Courts in the amount of \$85,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-10 for Accumulated Benefits in the amount of \$251,351.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-11 for Capital Projects in the amount of \$228,187.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-12 for Park Reserve Balance Funds in the amount of \$189,416.00.

3-0 yes

Gonzalez informed Ruwadi that the Park Department will be receiving \$34,000 for their Workers Comp Funds.

Public Works – Central Maintenance Division

Hawke moved and Thomas seconded a motion to approve Budget Module 21-01 for Current Service Level - Operations in the amount of \$894,816.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to approve Budget Module 21-02 for 2020 Chevrolet Silverado 2500 in the amount of \$48,000.00.

3-0 yes

Hawke moved and Thomas seconded a motion to approve Budget Module 21-03 for Boss Snowplow in the amount of \$6,400.00.

3-0 yes

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment/Employment/Compensation) – Part-time Firefighter / Paramedic Interviews.

3-0 yes

Upon return from Executive Session at 5:04 p.m., Hawke called the General Session to order. He requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

Public Speaks

John Drake, the CFO & CO of Omni Orthopedics is here to thank Jackson Township and the Economic Development team for everything they have done to help them open the new ambulatory surgery center. He was hired to replace Ray Zinicola, who had planned to retire on December 31st, but had to retire earlier due to health reasons.

The Oasis Surgery Center is located at 7000 Whipple Ave, near the corner of Portage and Whipple. It opened for business on October 5, 2020. The old surgery center had 14,000 sq. ft. of space with 2 operating rooms and 2 procedure rooms. The new center is 44,000 sq. ft. with 6 operating rooms and 2 procedure rooms.

Gonzalez asked about the plan for the old building. Mr. Drake said there is a sale pending, however he doesn't know if it will close before the end of the year. Gonzalez also commented about how nice it must be to have a separate surgery center with so many hospital surgeries being canceled

due to COVID. Mr. Drake said it was, but not every canceled surgery could be done at the Oasis Center, since they are only outpatient.

Gonzalez also mentioned that the Oasis Center had problems finding the right location and had problems getting water, which our Fire Department helped out with. Hawke thanked Mr. Drake for staying in Jackson Township and being part of the community.

Fire Department

5:00 p.m. Bid Opening – 2 Bids Received for the Vehicle Exhaust Removal System:

- | | |
|--|--------------|
| 1. Roseman Enterprises, Inc.(Clean Air Concepts) | \$228,478.00 |
| 2. Hastings Air Energy Control Inc. | \$209,000.00 |

The bids will be reviewed and our recommendation will be made to the Trustees.

Hawke moved and Thomas seconded a motion to accept the following donations in memory of James Feller, who was a volunteer at Station 4:

1. \$25.00 from Arthur & Susan Druschel
2. \$50.00 from Edward Jones – Joseph & Carol Mirocke
3. \$75.00 from Paula Ann Wehl
4. \$100.00 from M.E. Flood

3-0 yes

Administration Department

ATTACHMENT 12/08/20 A

Hawke moved and Pizzino seconded a motion to approve the amendment to the Township's Purchasing Utilizing Federal Funds Policy as attached.

3-0 yes

ATTACHMENT 12/08/20 B

Hawke moved and Pizzino seconded a motion to authorize the closing of the yard debris waste site for the 2020 season on January 18, 2021 at dusk.

3-0 yes

Legal Department

5:05 p.m. Sealed Bid Opening – 1 Bid Received for the Sale of 5941 Portage St NW:

- | | |
|-------------------|-------------|
| 1. Name not given | \$40,750.00 |
|-------------------|-------------|

FitzSimmons will review the bid and get back to the Trustees.

FitzSimmons wanted to review the process of the Amphitheater Performance Agreements with the Trustees concerning booking performances for the 2021 season for the Amphitheater. In working with the consultant, Mr. Graening, FitzSimmons created a rider from Township's perspective that includes a COVID clause that protects the Township and a few other legal items. Once the contract is negotiated and the rider is agreed upon, Mr. Graening is going to provide the Township a running spreadsheet of costs for each specific artist. Therefore, the Township will have an idea of where we stand for each artist throughout the year. FitzSimmons anticipates having the first agreements ready for presentation to the Board on December 17, 2020. Pizzino's concern is whether the Township will be able to open the Amphitheater and if so, how many are allowed in attendance. Pizzino questioned whether it is worth signing contracts for only 200-250 people. FitzSimmons responded that within the rider he just mentioned, the Township can postpone until next season or cancel with a full refund of our deposit, if more than 30% of the prospective attendees cannot make it. Vaccaro also reminded the Trustees that once the fence is installed, that will help increase our allowed attendance.

Police Department

Hawke moved and Thomas seconded a motion to accept a donation of four (4) \$30.00 gift cards to Buggy's Italian Cuisine Bar & Grille from an anonymous donor.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation of seven (7) \$30.00 gift cards to Agavero Bar & Grill Mexican Cuisine from an anonymous donor.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 12/08/20 C

Hawke moved and Pizzino seconded a motion to adopt and authorize the Board Chairman's signature upon the attached Change Order No. 1 for the 2020 Curbing Replacement Project.

3-0 yes

Park Division

ATTACHMENT 12/08/20 D

Hawke moved and Thomas seconded a motion to adopt and authorize the Board Chairman's signature upon the attached Change Order No. 18 for the North Park Amphitheater Project.

3-0 yes

Hawke moved and Thomas seconded a motion to accept sponsorship donations to the 2021 Community Celebration in the amount of \$1,000.00 from MS Consultants, Inc.

3-0 yes

Zoning and Planning Department

ATTACHMENT 12/08/20 E

Hawke moved and Thomas seconded a motion to appoint Edward McDonnell to serve as a member of the Jackson Township Board of Zoning Appeals for a five-year term, from January 1, 2021 through December 31, 2025.

3-0 yes

ATTACHMENT 12/08/20 F

Hawke moved and Pizzino seconded a motion to appoint Deborah Busby to serve as Alternate Member 1 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2021 through December 31, 2021.

2-0 yes, 1 abstain

Hawke moved and Thomas seconded a motion to appoint Steven Gosney to serve as Alternate Member 2 of the Jackson Township Board of Zoning Appeals for a one-year term, from January 1, 2021 through December 31, 2021.

3-0 yes

ATTACHMENT 12/08/20 G

Hawke moved and Thomas seconded a motion to appoint Rich Cosgrove to serve as a member of the Jackson Township Zoning Commission for a five-year term, from January 1, 2021 through December 31, 2025.

3-0 yes

ATTACHMENT 12/08/20 H

Hawke moved and Thomas seconded a motion to appoint Elizabeth Slesnick to serve as Alternate Member 1 of the Jackson Township Zoning Commission for a one-year term, from January 1, 2021 through December 31, 2021.

3-0 yes

Hawke moved and Thomas seconded a motion to appoint Justin J. Gantz to serve as Alternate Member 2 of the Jackson Township Zoning Commission for a one-year term, from January 1, 2021 through December 31, 2021.

3-0 yes

Fiscal Office

ATTACHMENT 12/08/20 I

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,976,187.61.

3-0 yes

ATTACHMENT 12/08/20 J & K

Hawke moved and Pizzino seconded a motion to approve the minutes for the November 18, 2020 and November 20, 2020 Board of Trustees' meetings.

3-0 yes

ATTACHMENT 12/08/20 L

Hawke moved and Pizzino seconded a motion to approve the monthly reports for November 2020.
3-0 yes

ATTACHMENT 12/08/20 M

Hawke moved and Pizzino seconded a motion to approve the supplemental appropriations in the amount of \$16,453.35.

3-0 yes

ATTACHMENT 12/08/20 N

Hawke moved and Thomas seconded a motion to send the request for an Additional Amended Certificate to the Stark County Auditor.

3-0 yes

ATTACHMENT 12/08/20 O

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 190.110.5454, CARES Act – Grant, to account code 190.110.5110, Regular Salaries - Admin, in the amount of \$2,096.70, and to account code 190.204.5110, Regular Salaries – Public Works, in the amount of \$270.00, for a total transfer of \$2,366.70.

3-0 yes

RESOLUTION 20-204 ATTACHED

JACKSON TOWNSHIP CARES ACT GRANT APPLICATION (BUSINESS RELIEF 5)

Hawke moved and Thomas seconded a motion that whereas, on March 9, 2020, Ohio Governor Mike DeWine issued an Executive Order declaring a State of Emergency relating to the COVID-19 outbreak in the state of Ohio; and,

Whereas, on March 11, 2020, the head of the World Health Organization declared COVID-19 a global pandemic; and,

Whereas, on March 13, 2020, the President of the United States, Donald Trump, declared a National Emergency concerning the COVID-19 outbreak, stemming from the SARS-CoV-2 virus; and,

Whereas, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and,

Whereas, on October 1, 2020, the Ohio General Assembly passed H.B. No. 614 establishing the final round and a formula for the distribution of funds (“Funding”) under the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) enacted by the federal government; and,

Whereas, on October 9, 2020, Jackson Township received its final disbursement pursuant H.B. No. 614; and,

Whereas, consistent H.B. No. 614, the Jackson Township Board of Trustees on October 16, 2020, at a special meeting, passed a motion (attached) creating the Jackson Township CARES Act Grant

Application program. The program was created for Jackson Township businesses to apply for reimbursement related to COVID-19 expenses (personal protection equipment) and/or revenue replacement funded by Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) received pursuant to H.B. No. 614.

Whereas, consistent H.B. No. 614, the Jackson Township Board of Trustees on November 25, 2020, received a redistribution of unused Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) funds in the amount of \$16,453.35.

BE IT RESOLVED THAT, the Board of Trustees of Jackson Township hereby awards grants in the amount of \$15,900.00 for reimbursement related to COVID-19 expenses for personal protection equipment and revenue loss replacement as hereto attached (Round 5).

Be it further resolved that, the Board of Trustees of Jackson Township hereby grants the remaining \$553.35 to the Public Works Department for reimbursement related to COVID-19 reimbursement for FFCRA expense.

3-0 yes

Gonzalez explained to the Board the next resolution covers the distribution we received from the City of Canton for the JEDDs. The distribution of some JEDD income is split between the safety forces and other funds are being reimbursed to the Highway Department for work completed at Keck Park Circle. The distribution to the General Fund represents the income received from the work started at Tam O’ Shanter. As development continues, these distributions will increase.

**RESOLUTION 20-205 ATTACHED
2020 JEDD TAX DISTRIBUTION**

Hawke moved and Pizzino seconded a motion that we hereby approve a transfer of the JEDD income taxes received totaling \$221,906.92 from General Fund codes 101.111.5965, 101.111.5958, 101.111.5959, and 101.111.5957 to Police Capital Fund 315 (receipt code 315..4991) in the amount of \$81,093.73, the Fire Capital Fund 318 (receipt code 318..4991) in the amount of \$81,093.74, the Highway Capital Fund 317 (receipt code 317..4991) in the amount of \$56,899.83, and the General Fund Capital Fund 319 in the amount of \$2,819.62 (receipt code 319..4991).

3-0 yes

**RESOLUTION 20-206 ATTACHED
FIRE DEPARTMENT ACCUMULATED BENEFITS #293**

Hawke moved and Thomas seconded a motion that pursuant to attached ORC Section 5705.13(B), we hereby amend attached Resolution Number 19-291, effective December 8, 2020, as follows:

1. Establish a Fire Department Special Revenue Fund for the purpose of accumulating resources for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.

2. Authorize the transfer of \$100,000.00 from Account 210.210.5962 to be deposited in a special sub fund named the Fire Department Special Revenue Fund #293, and can be supplemented

if subsequently determined by the Board of Trustees and shall be established and maintained by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #293 – Fire Special Revenue Fund, #293.000.4990 transfers in from Fire Fund, expense code #293.210.5140 – Fire Special Revenue Fund, Fire operations cost center, severance pay object code.

3-0 yes

RESOLUTION 20-207 ATTACHED

FIRE DEPARTMENT CAPITAL PROJECTS FUND #318

Hawke moved and Pizzino seconded a motion that pursuant to attached ORC Section 5705.13(C) we hereby amend attached Resolution No. 20-089, effective December 8, 2020, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #318, for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets for Fire Department services through the performance of the projects described in attached amended Exhibit A.

2. Authorize the transfer and/or receipt of monies set forth in attached amended Exhibit A totaling \$189,597.00 from Account 210.210.5958 and \$399,917.00 from Account 228.210.5958 to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #318 bringing the total deposits to \$2,034,690.22 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained, and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #318 – fire capital projects fund, Receipt #318.4990 – transfer in, Expense codes #318.210.5658, 318.210.5660, and 318.210.5762 – capital projects fund, fire cost center, various object codes as described on attached amended Exhibit A.

3-0 yes

RESOLUTION 20-208 ATTACHED

HIGHWAY DEPARTMENT CAPITAL PROJECTS FUND #317

Hawke moved and Thomas seconded a motion that pursuant to attached ORC Section 5705.13(C), we hereby amend attached Resolution No. 19-289, effective December 8, 2020, to now read as follows:

1. Establish a Capital Projects Reserve Balance Account, Fund #317, for the purpose of accumulating resources for the acquisition, construction or improvement of fixed assets for Highway Department services through the performance of the projects described in attached Exhibit A.

2. Authorize the transfer and/or receipt of monies set forth in Exhibit A totaling \$1,800,000.00 from Account 203.310.5959 (\$200,000.00), Account 204.310.5959 (\$200,000.00), and Account

211.310.5959 (\$1,400,000.00) to be deposited in a special fund named the Capital Projects Reserve Balance Account Fund #317 bringing the total deposits to \$5,522,927.85 which is the amount to be accumulated in the Reserve Balance Account and which said amount shall be accumulated over a ten year period from the effective date of this Resolution and shall be established, maintained and monies therein to be invested by the Township Fiscal Officer.

3. Authorize the creation of the following new codes in the accounting system: Fund #317 – capital projects fund, Receipt #317.4990 – transfer in, Expense code #317.310.5387 – capital projects fund, highway cost center, road improvements object code and all expense codes on attached Exhibit A.

3-0 yes

RESOLUTION 20-209 ATTACHED

POLICE LEVY ADDITIONAL RESERVE BALANCE ACCOUNT #434

Hawke moved and Thomas seconded a motion that pursuant to attached ORC Section 5705.132, we hereby amend attached Resolution No. 19-179, effective December 8, 2020, to now read as follows:

1. Establish a Reserve Balance Account used to accumulate currently available resources in the Police Levy Fund for the cost of future employee’s salaries, benefits and other related costs.

2. Authorize the transfer of \$181,036.00 from Account 209.250.5968 to be deposited in a special fund for Police Department future employee’s salaries, benefits and other related costs named Police Levy Additional Reserve Balance Account Fund #434 which said reserve balance account will continue for five fiscal years, commencing fiscal year 2019 and the maximum total amount of money that may be credited to the account during its existence is \$2,000,000.00 and the maximum amount of money to be credited to the account each fiscal year the account exists is \$900,000.00 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.

3. Authorize the establishment of the following new codes in the accounting system: Fund #434 – Police Reserve Balance Fund; receipt #434.000.4990 transfers in from Police Fund, and expense code #434.250.5951 – Police Reserve Balance Fund, Police operations cost center, transfer to #209 Police Levy object code.

3-0 yes

RESOLUTION 20-210 ATTACHED

PARK LEVY FUND RESERVE BALANCE ACCOUNT #440

Hawke moved and Thomas seconded a motion that pursuant to attached ORC Section 5705.13(A)(1), we hereby amend attached Resolution No. 19-180, effective December 8, 2020, to now read as follows:

1. Establish a Reserve Balance Account to accumulate currently available resources in the Park Levy Fund for the purpose of stabilizing the Park Department Budget against cyclical changes in revenues and expenditures.

2. Authorize the transfer of \$19,372.06, per attached Exhibit A, from Account 214.510.5985 to be deposited in a special fund for Park Department operating purposes named Park Levy Reserve Balance Account Fund #440 and shall be established, maintained and the monies therein to be invested by the Township Fiscal Officer.

3. Authorize the establishment of the following new codes in the accounting system: Fund #440 – Park Reserve Balance Fund, Receipt #440.000.4990 transfers in from Park Fund, and Expense code #440.510.5952 – Park Reserve Balance fund, Park operations cost center, transfer to #214 Park fund object code.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, December 17, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **LOGIC**, January 7, 2021, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**
 - Board of Zoning Appeals – January 14, 2021, 5:00 p.m., via ZOOM video conference. Those interested in participating should call (330) 832-8023.
- **Yard Debris / Waste Site**
 - Secure load before leaving for site
 - No plastic bags
- **Santa's Mailbox**, December 1 – December 15, 2020, located at front entrance of Township Administrative Building

Old Business – None

New Business – None

Public Speaks – None

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez