

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

OCTOBER 27, 2020

Hawke called the meeting to order at 3:21 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez and Administrator/Law Director Vaccaro (via tele-conference) were also present.

ATTACHMENT 10/27/20 A

The first order of business was a work session to discuss the CARES Act Expenditures. A list of expenditures was approved as attached. There was also discussion concerning distribution of the rest of the CARES Act money and the grant applications.

Hawke moved and Pizzino seconded a motion to approve the reimbursable expenses not to exceed \$5,000 per business for the grant applications received to date, per the list below (and attached). The applicants will remain on file and will be reassessed toward the end of the deadline in order to hopefully assist with some lost revenues as well.

Business Name	Amount Awarded
Angela's Paint Box	\$3,400.00
Center Ice Sports Complex	\$455.36
Dorrie's Booktique	\$3,893.77
Douglas Auto Body Inc	\$397.94
Jerzees Belden	\$5,000.00
Powerhouse Gym	\$5,000.00
Jeffrey A Mallette DDS	\$1,135.12
M Bar	\$5,000.00
Saffell's Barber Shop	\$5,000.00
That Little Italian Kitchen	\$3,801.12
Stark Speech Services	\$837.84
Buehler's Fresh Foods	\$5,000.00
Sylvesters	\$5,000.00
Yoga Strong LLC	\$4,687.14
	\$48,608.29

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Interview Candidates for Full-Time Firefighter.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session to consider the sale of property, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest – Administration Department.

3-0 yes

Upon return from Executive Session at 5:00 p.m., Hawke called the General Session to order. Hawke requested that all cell phones be silenced at this time.

Assistant Law Director FitzSimmons, Police Chief Brink, Fire Chief Hogue, Public Works Director Rohn, and Zoning Inspector Poindexter were also in attendance during the General Session.

The Pledge of Allegiance was recited.

Public Speaks

President of Jackson Local School Foundation, Justin Hardesty of 6464 Corrine Dr. NW, Canton, OH 44718, along with Jim Camp, the immediate past President, addressed the Trustees. He wanted to express the Foundation's gratitude to the Schroer Group, Jackson Township, and Jackson Local Schools. He thanked the Trustees, Fiscal Officer/Economic Development Director Gonzalez and Administrator/Law Director Vaccaro for attracting the Schroer Group to Jackson Township. And in doing so, placing the Foundation as the recipient of a generous annual contribution from the Schroer Group. This contribution will allow the Foundation to continue its important work for the kids and is critical to the Foundation as it finds its way through this pandemic. Justin also informed the Board that effective January 1, 2021, the Foundation will be merging with the Jackson HS Alumni Association. In addition, the Polar Bear Plunge is planned for February 6, 2021.

Julie Edwards, President of the Lake Cable Garden Club, is here on behalf of Whitney Sabina, a senior at Jackson HS. Julie is requesting permission from the Trustees to place a Gold Star Memorial in Jackson Park North near the Blue Star Memorial. The Gold and Blue Star Memorials are a project of the National and State Garden Clubs, therefore Whitney reached out to Julie to collaborate on this project. The Lake Cable Garden Club agreed to collaborate with Whitney, even though they are a small club, as Whitney assured them she would raise all the funds needed. The marker itself costs \$1,590, however Julie is unsure of additional expenses in terms of placing the marker. The Garden Club has been in touch with Dave Ruwadi, and have discussed the relevant details. The Gold Star Memorial honors the families of those who have lost loved ones defending our country. Whitney's target date for celebrating the dedication of the memorial is Memorial Day of 2021. Julie informed the Trustees that the application process takes approximately two weeks and must include the funds for the memorial. It will then take around 16 weeks to manufacture the memorial and someone would need to be here to receive the memorial when it is delivered.

If the Township or anyone individually is interested in making a donation, the donation can be made to "Heroes Honored Inc." Julie has not personally met Whitney, however over the course several emails, feels very confident in her ability to raise the needed funds as well as organize an appropriate dedication ceremony. The Lake Cable Garden Club fully supports her efforts. Julie

is here asking for the Township' permission and for Jackson Township to provide the landscaping needed to prepare the site, and to accept the marker when it is delivered.

Hawke remarked how appropriately this is going to tie in with the Foundation's presentation as well, being that it is part of Whitney's capstone project for the Jackson Academy of Global Studies. He has discussed this project with Rohn and Ruwadi, and feels it will be a nice addition to the park.

Hawke moved and Pizzino seconded a motion that we authorize the placement of the Gold Star Memorial in North Park as described and in conjunction with the Garden Club.

3-0 yes

Mr. Hardesty addressed Mr. Schroer on behalf of the Jackson Local Schools Foundation and Mr. Jim Camp. He thanked Mr. Schroer for choosing Jackson Township and expressed the Foundation's gratitude for being the fortunate recipient of their annual contribution. He also congratulated Mr. Schroer on their new headquarters and presented a plaque as a thank you. Mr. Schroer accepted the plaque and returned his thanks and appreciation for Jackson Township. Mr. Schroer is very happy to be back in Jackson Township and also thanked the Trustees for making it possible. He is happy to be able to make an investment in the kids.

A brief recess took place for pictures.

Police Department

RESOLUTION 20-172, ATTACHED

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Anthony G. Richardson as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 20-173, ATTACHED

ACCEPTANCE OF FULL TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Steven M. Hagge as Full-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

RESOLUTION 20-174, ATTACHED

ACCEPTANCE OF PART TIME POLICE PATROL OFFICER OATH OF OFFICE

Hawke moved and Thomas seconded a motion that we hereby accept the attached oath of office for Joseph J. Stambolzioviski as Part-time Patrol Officer and Police Constable for the Jackson Township Police District, Stark County, Ohio.

3-0 yes

**RESOLUTION 20-175, ATTACHED
FULL TIME SECRETARY 2**

Hawke moved and Thomas seconded a motion that we hereby authorize the hiring of Alycia A. Whitton to the full-time position of Secretary 2 for the Jackson Township Police Department, effective October 31, 2020 at 0800 hours, at the Secretary 2 Start Rate (\$18.2140 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Alycia A. Whitton shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees.

3-0 yes

ATTACHMENT 10/27/20 B

Hawke moved and Thomas seconded a motion to approve an unpaid medical leave of absence for Walter L. Peters and to extend health benefits from October 23, 2020 through November 30, 2020, with the exception that the unpaid leave of absence and health benefit terminates if the employee separates from Township employment, or separates pursuant to an OPERS approved benefit.

3-0 yes

Administration Department

ATTACHMENT 10/27/20 C

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 319.110.5387 Discretionary – Admin General Capital, to account code 319.110.5702 Vehicle Purchase – GF Capital - Admin, in the amount of \$37,137.20.

3-0 yes

**RESOLUTION 20-176, ATTACHED
AV UPGRADE AGREEMENT**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached AV Upgrade Agreement with Eighth Day Sound.

2-1 yes

ATTACHMENT 10/27/20 D

Hawke moved and Thomas seconded a motion to authorize and place the Board members' signatures on a letter of support for JobsOhio Commercial Air Service Restoration Fund.

3-0 yes

Public Works Department

RESOLUTION 20-177, ATTACHED PUBLIC WORKS COST SHARE

Hawke moved and Thomas seconded a motion whereas the Public Works Department consists of three (3) divisions; the Highway Division, Central Maintenance Division and the Park and Recreation Division; and,

Whereas, the Public Works Director, Public Works Administrative Assistant and the Public Works Clerical Assistant provide direct support to all three (3) divisions of the department;

Be it further resolved that, effective January 1, 2021, the total salary and benefits (accumulated and health insurance) associated with the positions of Public Works Director, Public Works Administrative Assistant and the Public Works Clerical Assistant shall be apportioned amongst the three divisions' annual budgets as follows:

1. Central Maintenance Division shall be responsible for ten (10%) percent.
2. Park & Recreation Division shall be responsible for twenty-five (25%) percent.
3. Highway Division shall be responsible for sixty-five (65%) percent.

3-0 yes

Highway Division

ATTACHMENT 10/27/20 E

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from Full-Time Labor Specialist, Thomas S. Shonk, effective November 13, 2020 at 0800 hours.

3-0 yes

ATTACHMENT 10/27/20 F

Hawke moved and Thomas seconded a motion to approve Budget Module 2020-37 for the funds to purchase a 2017 scissor lift to be used by multiple departments in the amount of \$6,442.00.

3-0 yes

ATTACHMENT 10/27/20 G

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 202.310.5387 Discretionary – Hwy, to account code 202.310.5652 Equipment Purchase - Hwy, in the amount of \$6,442.15.

3-0 yes

ATTACHMENT 10/27/20 H

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 204.310.5387 Discretionary – Hwy, to account code 204.310.5396 Vehicle Maint & Repairs, in the amount of \$40,000.00.

3-0 yes

**RESOLUTION 20-178, ATTACHED
ELECTRIC SCISSOR LIFT PURCHASE**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 5549.21, we hereby adopt and authorize the attached purchase from Razor Rents for the purchase of one (1) used 2017 JLG 3246ES Electric Scissor Lift in the total amount of \$15,500.00.

2-0 yes, 1 abstain

Park Division

ATTACHMENT 10/27/20 I

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 214.510.5769 Tunnel, to account code 214.510.5652 Park Equipment, in the amount of \$100,000.00 and to account code 214.510.5762 Park Capital, in the amount of \$100,000.00 for a total amount of \$200,000.00.

3-0 yes

**RESOLUTION 20-179, ATTACHED
PARK DIVISION MOWER PURCHASE**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 125.04, we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Contract Quotation with Bair's Lawn & Garden for the purchase of a Toro Zero Turn 7500 Yanmar Diesel RD Mower as described in the quote for a total amount of \$17,762.00, which the prices are listed in the State Purchasing Contract.

3-0 yes

Central Maintenance Division

ATTACHMENT 10/27/20 J

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 101.115.5432 Computer Serv - CM, to account code 101.115.5524 Vehicle Parts/Supplies - CM, in the amount of \$6,500.00.

3-0 yes

Fire Department

Hawke moved and Pizzino seconded a motion to accept a donation of \$50.00 from Fiesta Acapulco Mexican Grill.

3-0 yes

Zoning and Planning Department

ATTACHMENT 10/27/20 K

Hawke moved and Pizzino seconded a motion to submit a notice to the County Auditor for fees and expense for mowing noxious weeds at 6525 & 6487 Hills and Dales Rd NW, Parcel Nos. 1630431 & 1630433, SE Qtr. Section 27, Jackson Township.

3-0 yes

ATTACHMENT 10/27/20 L

5:00 p.m. Public Hearing – 7811 Parkford St NW, Jackson Township. Poindexter received the Return Receipt from the mortgage company, but not from property owner. Therefore, she is requesting that the hearing be continued to November 24, 2020 to allow time to notify property owner again.

Hawke moved and Pizzino seconded a motion to continue the public hearing till 5:00 p.m. on November 24, 2020.

3-0 yes

Fiscal Department

ATTACHMENT 10/27/20 M

Hawke moved and Thomas seconded a motion to pay the bills in the amount of \$802,996.64.

3-0 yes

ATTACHMENT 10/27/20 N & O

Hawke moved and Pizzino seconded a motion to approve the minutes of the October 13, 2020 and October 16, 2020 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 10/27/20 P

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 101.111.5951 Trf JEDD to #210 Fire Levy, to account code 101.111.5958 Trf JEDD to #318 Fire Cap, in the amount of \$50,000.00 and from account code 101.111.5956 Trf JEDD to #209 Police Levy, to account code 101.111.5965 Trf JEDD to #315 Police Cap, in the amount of \$50,000.00 for a total transfer of \$100,000.00.

3-0 yes

ATTACHMENT 10/27/20 Q

Hawke moved and Pizzino seconded a motion to send the request for an Additional Amended Certificate to the Stark County Auditor.

3-0 yes

ATTACHMENT 10/27/20 R

Hawke moved and Pizzino seconded a motion to approve the supplemental appropriations in the amount of \$1,443,519.85.

3-0 yes

ATTACHMENT 10/27/20 S

Hawke moved and Thomas seconded a motion to accept the Amounts and Rates as determined by the Budget Commission and authorizing the necessary Tax Levies and certifying them to the County Auditor for 2021.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, November 10, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **LOGIC**, November 5, 2020, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**
 - Zoning Commission – October 29, 2020, 5:00 p.m., Jackson High School Performing Arts Center
 - Board of Zoning Appeals – November 12, 2020, 4:30 p.m., via video conference. Those interested in participating should call (330) 832-8023.
- **CIC**, November 19, 2020, 8:00 a.m., Township Hall.
- **Yard Debris / Waste Site**
 - Secure load before leaving for site
 - No plastic bags
- **Halloween Trick or Treat**, Saturday, October 31, 2020, 3:00 p.m. to 5:00 p.m.

Old Business – None

New Business

RESOLUTION 20-180, ATTACHED

FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL APPOINTMENT

Hawke moved and Thomas seconded a motion that pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township's Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 "to provide for the employment of firefighters as it considers best", we hereby appoint Clark A. DeVitis to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen, and other testing requirements.

3-0 yes

Assistant Law Director FitzSimmons asked the Trustees to consider authorizing the placement of Township property at 5941 Portage St NW up for public sealed bid.

Hawke moved and Thomas seconded a motion to authorize the public sealed bid.

3-0 yes

Gonzalez commended Rohn and the Highway department for promptly noticing and taking care of an issue with the leaves at the yard waste site over the weekend.

Hawke reminded everyone to please try to pile the leaves as far back as possible and to be courteous of others as many residents are doing the same and dumping their leaves at the yard waste site.

Public Speaks - None

Hawke moved and Pizzino seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez