

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**SEPTEMBER 8, 2020**

Hawke called the meeting to order at 2:34 p.m. at the Jackson Township Hall. The first order of business was a work session among the Trustees, Vaccaro and Gonzalez. The work session was conducted to discuss the expenditure requests of each department for the CARES Act Funding that the Township received.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Interview Part-time Police Patrol Officer Candidate.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Unpaid Leave of Absence.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session to consider the sale of property, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest – Administration Department.

**3-0 yes**

Upon return from Executive Session at 5:02 p.m., Hawke called the General Session to order with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Assistant Law Director Fitzsimmons, Fire Chief Hogue, Police Chief Brink, and Public Works Director Rohn were also in attendance. Hawke requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

**Public Speaks - None**

**Administration Department**

**ATTACHMENT 09/08/20 A**

Hawke moved and Thomas seconded a motion to approve an appropriation transfer request from account code 101.110.5387, Discretionary/Contingency, to account code 101.110.5114, Temp Services Payments, in the amount of \$6,000.00.

**3-0 yes**

**RESOLUTION 20-140, ATTACHED  
OFFICIAL NAMING OF AMPHITHEATER & ADOPTION OF LOGO**

Hawke moved and Pizzino seconded a motion that we hereby designate and officially name the Amphitheater located in North Park as the *Jackson Amphitheater* and adopt and authorize the attached logo as the official logo and colors (black and white) of the *Jackson Amphitheater*.

**3-0 yes**

Gonzalez added that naming rights are still available, but for contractual language in leasing out the amphitheater, an official name was needed.

**Legal Department**

**RESOLUTION 20-141, ATTACHED  
JACKSON TOWNSHIP RECYCLING STATION LEASE TERMINATION &  
HOLDOVER**

Hawke moved and Thomas seconded a motion that on June 23, 2003, the Jackson Township Board of Trustees entered into a lease agreement with the Jackson Township Recycling Station, Inc.; and,

Whereas, the lease allowed the Jackson Township Recycling Station, Inc., to renew the lease annually; and,

Whereas, on August 27, 2020, the Jackson Township Recycling Station, Inc., notified the Jackson Township Board of Trustees that Jackson Township Recycling Station, Inc. has decided to cease operations and not seek a renewal of the lease.

Be it resolved that we hereby accept the Jackson Township Recycling Station, Inc., notification of its decision not to renew the lease with the Jackson Township Board of Trustees, which lease expired on August 31, 2020.

Be it further resolved that we hereby adopt the attached letter agreement, and authorize the Chairman to place his signature thereon, which grants Jackson Township Recycling Station, Inc., the right to remain in the leased premises until 5:00 P.M. on October 4, 2020 to remove certain equipment therefrom.

**3-0 yes**

**Police Department**

Hawke moved and Pizzino seconded a motion to accept a donation of \$250.00 from David and Erin Ash in memory of Edward Rohr.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to accept a donation of \$100.00 from James R. Kiko, Sr. in memory of Edward Rohr.

**3-0 yes**

**ATTACHMENT 09/08/20 B**

Hawke moved and Pizzino seconded a motion to accept the attached retirement notice from Full-time Police Patrol Officer, Stephen Cindea III, effective October 2, 2020 at 2359 hours.

**3-0 yes**

**ATTACHMENT 09/08/20 C**

Hawke moved and Pizzino seconded a motion to accept the attached resignation from Full-time Secretary 2, Connie Milliron, effective September 3, 2020 at 0936 hours.

**3-0 yes**

**RESOLUTION 20-142, ATTACHED**

**MEMORADUM OF UNDERSTANDING – OVI TASK FORCE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature on the attached OVI Task Force Contract and Memorandum of Understanding with the Stark County Sheriff’s Office, effective October 1, 2020 through September 30, 2021.

**3-0 yes**

**Public Works Department**

**Highway Division**

**ATTACHMENT 09/08/20 D**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2020-35 for sealing of parking lot in Highway Compound in the amount of \$8,375.00.

**3-0 yes**

**RESOLUTION 20-143, ATTACHED**

**PUBLIC WORKS PARKING LOT REPAIR**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman’s signature upon the attached proposal from Cardinal Asphalt Company for the repair, sealing, and striping of the Public Works Parking Lot.

**3-0 yes**

**ATTACHMENT 09/08/20 E**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - Hwy, to account code 204.310.5432, Computer Services - Hwy, in the amount of \$5,000.00 and to account code 204.310.5522, Facility Maint - Hwy, in the amount of \$12,000.00 for a total transfer of \$17,000.00.

**3-0 yes**

**ATTACHMENT 09/08/20 F**

Hawke moved and Thomas seconded a motion to authorize and place the Board’s signatures on a letter of support to accompany an application by the District 4 Office of the Ohio Department of Transportation regarding their safety application and study of State Route 687.

**3-0 yes**

**Park Division**

**ATTACHMENT 09/08/20 G**

Rohn opened the bids received for the North Park Amphitheater Parking Lot Project – Asphalt as follows:

- |                            |              |
|----------------------------|--------------|
| 1. Barbicas Construction   | \$160,000.00 |
| 2. Chagrin Valley          | \$183,600.00 |
| 3. NorthStar Asphalt, Inc. | \$184,980.00 |
| 4. N.E.S. Corp.            | \$191,820.00 |

Rohn and the Highway Department will review the bids and report back to the Board.

**ATTACHMENT 09/08/20 H**

Hawke moved and Pizzino seconded a motion to adopt and authorize the Board Chairman’s signature upon the attached Change Order Nos. 3 and 4 for the North Park Amphitheater Parking Lot Project – Asphalt.

**3-0 yes**

**Fire Department**

**ATTACHMENT 09/08/20 I**

Hawke moved and Pizzino seconded a motion to approve a Then & Now Certificate for purchase order RG20447 to Waikem Auto Group for a 2020 Ford Expedition – Battalion Chief Vehicle in the amount of \$41,331.00.

**3-0 yes**

**Zoning & Planning Department**

**ATTACHMENT 09/08/20 J**

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 5338 Wales Avenue NW, part of Parcel No. 10004539 (Huntington Bank portion).

**3-0 yes**

**ATTACHMENT 09/08/20 K**

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 4807 Brunnerdale Ave NW, Lot 32, Lake Cable Farmlets, Parcel No. 1602622.

**3-0 yes**

**ATTACHMENT 09/08/20 L**

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 6525 & 6487 Hills & Dales Road NW, Parcel Nos. 1630431 & 1630433.

**3-0 yes**

## **Fiscal Department**

### **ATTACHMENT 09/08/20 M**

Hawke moved and Thomas seconded a motion to pay the bills in the amount of \$1,815,058.55.

**3-0 yes**

### **ATTACHMENT 09/08/20 N**

Hawke moved and Thomas seconded a motion to approve the minutes of the August 25, 2020 Board of Trustees' meeting.

**3-0 yes**

### **ATTACHMENT 09/08/20 O**

Hawke moved and Thomas seconded a motion to approve the monthly reports for August 2020.

**3-0 yes**

### **ATTACHMENT 09/08/20 P**

Hawke moved and Thomas seconded a motion to send the request for an Additional Amended Certificate to the Stark County Auditor.

**3-0 yes**

### **ATTACHMENT 09/08/20 Q**

Hawke moved and Thomas seconded a motion to approve the supplemental appropriations in the amount of \$234,572.78.

**3-0 yes**

### **RESOLUTION 20-144, ATTACHED STREET LIGHT ASSESSMENT LIST**

Hawke moved and Pizzino seconded a motion that pursuant to ORC Sections 515.11 and 515.12, we hereby authorize the Fiscal Officer to certify the street light assessments as per the attached listing for 2021 collections.

**3-0 yes**

### **ATTACHMENT 09/08/20 R**

Gonzalez also presented the CARES Act Expenditures. As earlier mentioned, the work session was to discuss how to spend the CARES money received from the Federal Government. The Board and Department Heads have spent quite a bit of time the last few weeks working on these expenditures. The Trustees votes on each of the expenditures is attached.

## **Routine Business**

### **Announcements**

- Next regular **Board of Trustees'** meeting, September 22, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.

- **LOGIC**, October 1, 2020, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**
  - Zoning Commission – September 17, 2020, 5:00 p.m., Jackson High School Performing Art Center.
  - Board of Zoning Appeals – September 24, 2020, 5:00 p.m., via video conference. Those interested in participating should call (330) 832-8023.
- **CIC**, September 17, 2020, 8:00 a.m., Township Hall.
- **Jackson Recycling Board Meeting**, No Meeting.
- **Yard Debris / Waste Site**
  - Secure load before leaving for site
  - No plastic bags
- **Farmers Market** - Thursdays through October 1, 3:00 p.m. - 6:00 p.m., Jackson North Park

**Old Business** - None

**New Business**

**RESOLUTION 20-145, ATTACHED**

**POLICE DEPARTMENT PART-TIME OFFICER CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 505.49 and 509.01, we hereby appoint Joseph J. Stambolziowski, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**