

RECORD OF PROCEEDINGS

MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING

AUGUST 25, 2020

Hawke called the meeting to order at 4:04 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Hogue, Police Chief Brink, Public Works Director Rohn, and Zoning Inspector Poindexter were also in attendance.

Hawke moved and Thomas seconded a motion to go into Executive Session for Public Works Department Personnel (Appointment / Employment / Compensation) – Park Crew Leader Interviews.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for preparing for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment – Public Works Department.

3-0 yes

Hawke moved and Thomas seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Full-time Firefighter/Paramedic Position.

3-0 yes

Upon return from Executive Session at 5:10 p.m., Hawke called the General Session to order. Hawke requested that all cell phones be silenced at this time.

The Pledge of Allegiance was recited.

Public Speaks - None

Administration Department

ATTACHMENT 08/25/20 A

Hawke moved and Pizzino seconded a motion to approve a Then & Now Certificate for purchase order RG20422 to American Sand & Gravel for gravel for amphitheater parking lot in the amount of \$13,435.17.

3-0 yes

ATTACHEMENT 08/25/20 B

Hawke moved and Thomas seconded a motion to approve the attached amended Street Pole Banner Program effective December 1, 2020.

3-0 yes

Legal Department

Sealed Bid Opening for Sale of Township Real Estate: There were no bids received. The Township will consider other ways to sell the property.

Police Department

Hawke moved and Pizzino seconded a motion to accept a donation of 192 Dunkin Donuts \$5.00 gift cards from Harold Ziegler.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation of \$100.00 from Church of the Lakes.

3-0 yes

Hawke moved and Thomas seconded a motion to accept a donation of \$100.00 from William and Anna Lanham.

3-0 yes

Hawke moved and Thomas seconded a motion to accept the following donations from the Echo Lake Home Owners Association:

1. Two (2) Bocce's Bakery dog treats
2. Four (4) Dunkin Donuts \$5.00 gift cards
3. Two (2) Muggswicz \$5.00 gift cards
4. One (1) Angelo's \$15.00 gift card
5. One (1) Dog Daze \$10.00 gift card
6. One (1) Handel's \$10.00 gift card
7. One (1) That Little Italian Kitchen \$15.00 gift card
8. One (1) Buffalo Wild Wings \$25.00 gift card
9. One (1) Mata \$10.00 gift card
10. Two (2) Swenson's \$10 coins
11. One (1) Starbucks \$10.00 gift card

3-0 yes

Brink added his appreciation and a special thank you for the overwhelming support they have seen from the public and local businesses over these past few months. Not only in the form of gift cards like these, which must be accepted at a meeting, but for numerous meals as well.

ATTACHMENT 08/25/20 C

Hawke moved and Thomas seconded a motion to authorize the hiring of one (1) new Leased Police Department Worker, as attached, through a temporary service, subject to a negative drug screen, retroactive to August 17, 2020 at the rate identified in the attached memorandum from Chief Mark Brink.

3-0 yes

ATTACHMENT 08/25/20 D

Hawke moved and Thomas seconded a motion to approve an unpaid leave of absence for Officer Ryan J. Sanderbeck for the purpose of Family & Medical Leave, not to exceed his remaining FMLA balance, effective September 8, 2020.

3-0 yes

Public Works Department

Highway Division

ATTACHMENT 08/25/20 E

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - Hwy, to account code 204.310.5458, Other Professional Svcs, in the amount of \$15,000.00 and to account code 204.310.5396, Vehicle Maint & Repairs, in the amount of \$25,000.00 for a total transfer of \$40,000.00.

3-0 yes

Park Division

Hawke moved and Thomas seconded a motion to accept a donation of \$1,000.00 from Jackson Fastpitch Association

3-0 yes

**RESOLUTION 20-135, ATTACHED
PARK DIVISION FULL TIME CREW LEADER**

Hawke moved and Thomas seconded a motion that we hereby appoint John E. Border to the position of Full Time Crew Leader in the Park Division effective at 0800 hours on August 25, 2020, at the Park Division Crew Leader Entry rate of \$16.3026 per hour in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568, contingent upon a negative pre-employment drug screen.

Be it further resolved that John E. Border shall serve a seven hundred thirty day probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

**RESOLUTION 20-136, ATTACHED
PARK DIVISION FULL TIME CREW LEADER**

Hawke moved and Thomas seconded a motion that we hereby appoint Nicholas J. May to the position of Full Time Crew Leader in the Park Division effective at 0801 hours on August 25, 2020, at the Park Division Crew Leader Entry rate of \$16.3026 per hour in accordance with the negotiated agreement between the Jackson Township Board of Trustees and the Utility Workers Union of America, AFL-CIO, Local 568, contingent upon a negative pre-employment drug screen.

Be it further resolved that Nicholas J. May shall serve a seven hundred thirty day probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

**RESOLUTION 20-137, ATTACHED
OHIO HIGH SCHOOL ATHLETIC ASSOCIATION AGREEMENTS**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached Site Availability Agreement and Site Confirmation Agreement and with the Ohio High School Athletic Association for the Girls Tennis Tournament.

3-0 yes

Fire Department

ATTACHMENT 08/25/20 F

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 210.210.5652, Inventoried Equipment, to account code 210.210.5112, Part-time Wages, in the amount of \$5,133.94.

3-0 yes

ATTACHMENT 08/25/20 G

Hawke moved and Pizzino seconded a motion to approve a Then & Now Certificate for purchase order RG20434 to Waikem Ford, Inc. for a 2020 Ford Explorer Interceptor in the amount of \$32,925.00.

3-0 yes

Zoning & Planning Department

ATTACHMENT 08/25/20 H

Public Hearing: Nuisance violation at 7994 Cambridge St NW., Jackson Township.

Poindexter presented to the Trustees that this nuisance began in May with a complaint. Photos were taken and are attached. A letter was sent in both May and June and then this nuisance hearing was set. There was no contact from the Fonner's, however Mrs. Fonner is here today. Poindexter mentioned that she briefly spoke with Mrs. Fonner prior to this hearing and told her that if she would've contacted us, we could've worked with her. However, as can be seen in the photos, significant progress has been made.

Mrs. Fonner then addressed the Trustees. She stated she has been trying to get it cleaned up. She does not have family to help, her husband travels during the week and she is currently taking care of two grandchildren and her mother.

Some discussion pursued between Mrs. Fonner, Vaccaro, Poindexter and Hawke. Vaccaro's recommendation to the Trustees was to extend the hearing for a few weeks and give Mrs. Fonner additional time to finish cleaning up the remaining items. Hawke agreed that progress is being made, but expressed that Mrs. Fonner should have made contact with Poindexter initially. Per Hawke's suggestion, Poindexter arranged to meet with Mrs. Fonner and provide guidance on the steps needed to finish cleaning up the property. If all expectations are met, Poindexter can make a motion to abate the nuisance and Mrs. Fonner would not need to come back in.

Hawke moved and Pizzino seconded a motion to continue the nuisance hearing until September 22, 2020 at 5:00 p.m.

3-0 yes

**RESOLUTION 20-138, ATTACHED
FULL TIME ZONING INVESTIGATOR APPOINTMENT**

Hawke moved and Thomas seconded a motion that pursuant to Ohio Revised Code Section 511.10, Chad E. Cline is hereby appointed to the full-time position of Zoning Investigator for the Jackson Township Zoning and Planning Department, Stark County, Ohio at the compensation rate of \$34,424.00 annually and at Level C of the Benefit Package for Management Personnel, effective August 25, 2020.

Be it further resolved that Chad E. Cline will serve a two year probationary period during which time he may be terminated without cause by the Board of Trustees.

3-0 yes

ATTACHMENT 08/25/20 I

Hawke moved and Thomas seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 4835 East Blvd NW, Lot #41, Lake Cable Section E, Parcel No. 16-03437.

3-0 yes

Fiscal Department

ATTACHMENT 08/25/20 J

Hawke moved and Thomas seconded a motion to pay the bills in the amount of \$1,039,029.70.

3-0 yes

ATTACHMENT 08/25/20 K

Hawke moved and Thomas seconded a motion to approve the minutes of the August 11, 2020 Board of Trustees' meeting.

3-0 yes

ATTACHMENT 08/25/20 L

Hawke moved and Pizzino seconded a motion to approve the following appropriation transfer request for a total of \$26,313.89.

<u>From Code</u>	<u>Description</u>	<u>To Code</u>	<u>Description</u>	<u>Amount</u>
101.111.5806	Election Expense	101.111.5816	Muni Court Exp Share	\$ 5,271.20
101.150.5214	Medicare Expense	101.150.5230	Workers Compensation	\$ 632.69
101.150.5466	Bonding Insurance	101.150.5414	Annual Contracts	\$ 5,000.00
101.150.5808	State Audit Fees	101.150.5414	Annual Contracts	\$ 2,000.00
101.150.5656	Inventoried Equip	101.150.5414	Annual Contracts	\$13,410.00

3-0 yes

ATTACHMENT 08/25/20 M

Hawke moved and Pizzino seconded a motion to approve a Then & Now Certificate for purchase order RG20441 to the City of Massillon for our proportionate share of operating costs in the amount of \$5,271.20.

3-0 yes

Routine Business

Announcements

- Next regular **Board of Trustees'** meeting, September 8, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **LOGIC**, September 3, 2020, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**
 - Zoning Commission – August 27, 2020, 5:00 p.m., via video conference. Those interested in participating should call (330) 832-8023.
- **CIC**, September 17, 2020, 8:00 a.m., Township Hall.
- **Jackson Recycling Board Meeting**, August 26, 2020, 11:00 a.m., Township Hall.
- **Yard Debris / Waste Site**
 - Secure load before leaving for site
 - No plastic bags
- **Farmers Market** - Thursdays through October 1, 3:00 p.m. - 6:00 p.m., Jackson North Park

Old Business - None

New Business

Pizzino made a motion to cancel the upcoming Safety Center Open House and Haunted Hayride due to COVID-19.

There was discussion about not being able to safely social distance during these events. The Police Chief and Fire Chief both agreed that canceling is the right decision. Hawke and Gonzalez voiced their disappointment in having to cancel, but agreed it is not worth the risk to our employees or the public. Gonzalez added that we may not be able to open the amphitheater under the current circumstances.

Hawke seconded the motion.

3-0 yes

Hawke moved and Pizzino seconded a motion to accept the withdrawal from the hiring process for the Full-time Firefighter/Paramedic from Jeffrey Govern.

3-0 yes

**RESOLUTION 20-139, ATTACHED
FIRE DEPARTMENT FULL TIME FIREFIGHTER/PARAMEDIC CONDITIONAL
APPOINTMENT**

Hawke moved and Thomas seconded a motion that pursuant to the Fulltime Firefighter/Paramedic hiring policy, the Township’s Personnel Hiring Policy and pursuant to authority granted in ORC Section 505.38 “to provide for the employment of firefighters as it considers best”, we hereby appoint the attached listed person(s) to the position of Fulltime Firefighter/Paramedic, conditioned on successful completion of a medical evaluation as to the condition of the individual as it relates to the performance of the duties of a Fulltime Firefighter/Paramedic, background check, negative drug screen and other testing requirements.

The firefighter appointed is Jacob Morton.

3-0 yes

Hawke moved and Thomas seconded a motion to adjourn.

3-0 yes

Todd Hawke

Randy Gonzalez