

**RECORD OF PROCEEDINGS**

**MINUTES OF JACKSON TOWNSHIP BOARD OF TRUSTEES MEETING**

**JULY 14, 2020**

Hawke called the meeting to order at 3:30 p.m. at the Jackson Township Hall with Trustees Todd Hawke, John Pizzino and Jim Thomas present. Fiscal Officer Gonzalez, Administrator/Law Director Vaccaro, Fire Chief Hogue, Police Chief Brink, and Zoning Inspector Poindexter were also in attendance.

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Interview Secretary 2 Candidates.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Fire Department Personnel (Appointment / Employment / Compensation) – Discipline.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Interview Part-time Police Patrol Officer Candidate.

**3-0 yes**

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Interview School Resource Officer Candidate.

**3-0 yes**

Hawke moved and Thomas seconded a motion to go into Executive Session for Police Department Personnel (Appointment / Employment / Compensation) – Administrative Leave.

**3-0 yes**

Hawke moved and Pizzino seconded a motion to go into Executive Session for Administration Department Personnel (Appointment / Employment / Compensation) – Healthcare Consultant.

**3-0 yes**

Upon return from Executive Session at 5:12 p.m., Hawke called the General Session to order. Public Works Director Rich Rohn joined. Hawke requested that all cell phones be turned off at this time.

The Pledge of Allegiance was recited.

**Public Speaks - None**

**Administration Department**

**RESOLUTION 20-096, ATTACHED**

**FULL TIME RECEPTIONIST/SECRETARY**

Hawke moved and Pizzino seconded a motion that we hereby authorize the hiring of Karla J. Lindesmith to the full-time position of Receptionist/Secretary for the Jackson Township Administration Department, effective June 25, 2020 at 0800 hours, at the Receptionist/Secretary Start Rate (\$16.0359 per hour) as set forth in the Negotiated Agreement between the Jackson Township Board of Trustees and the Fraternal Order of Police, Ohio Labor Council, Inc., Office and Clerical Employees.

Be it further resolved that Karla J. Lindesmith shall complete a probationary period of seven hundred thirty (730) days during which time she may be terminated without cause by the Board of Trustees.

**3-0 yes**

**RESOLUTION 20-097, ATTACHED  
NORTH PARK AMPHITHEATER SERVICE AGREEMENT**

Hawke moved and Thomas seconded to adopt and authorize the placement of our signatures upon the attached Service Agreement with Northeast Productions, Inc.

**3-0 yes**

**Police Department**

**ATTACHMENT 07/14/20 A**

Hawke moved and Thomas seconded a motion to accept the attached resignation notice from Part-Time Patrol Officer, Nathaniel Tate, effective June 24, 2020 at 900 hours.

**3-0 yes**

**RESOLUTION 20-098, ATTACHED  
POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded that pursuant to ORC Section 505.49 and 509.01, we hereby appoint, Evan J. Betz, as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements.

**3-0 yes**

**RESOLUTION 20-099, ATTACHED  
SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING**

Hawke moved and Thomas seconded to adopt and authorize the placement of our signatures upon the attached Memorandum of Understanding for the provision of School Resource Officers to the Jackson Local School District with the Board of Education of the Jackson Local School District.

**3-0 yes**

**RESOLUTION 20-100, ATTACHED  
POLICE UTILITY VEHICLE PURCHASE**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of the Board Chairman's signature upon the attached proposal with Bobcat of Canton, for the purchase of one UV34XL gas (utility vehicle) in the total amount of \$16,131.77.

**2-0 yes**

**Pizzino Abstained**

Chief Brink explained that this utility vehicle will be primarily used in the park and at large events to enforce the public health orders related to COVID-19. The funds are being provided through the CARES Act.

**Public Works Department**

**Highway Division**

**ATTACHMENT 07/14/20 B**

Hawke moved and Pizzino seconded a motion to approve Budget Module 2020-31 for the cost for block purchase for the new Salt Storage Building in the amount of \$4,000.00.

**3-0 yes**

**ATTACHMENT 07/14/20 C**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 204.310.5387 Discretionary - HWY, to account code 204.310.5760 Storage Building – HWY in the amount of \$4,000.00.

**3-0 yes**

**ATTACHMENT 07/14/20 D**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 204.310.5387 Discretionary - HWY, to account code 204.310.5492 Trash Removal – HWY in the amount of \$5,000.00.

**3-0 yes**

**ATTACHMENT 07/14/20 E**

Hawke moved and Thomas seconded a motion to approve the appropriation transfer request from account code 204.310.5387, Discretionary - HWY, to account code 204.310.5514 Sign Supplies/Materials– HWY in the amount of \$3,000.00.

**3-0 yes**

**Park Division**

**ATTACHMENT 07/14/20 F**

Hawke moved and Pizzino seconded a motion to approve a Then & Now Certificate purchase for \$3,000 or more in number MV20393 for temporary park workers for \$75,000.00.

**3-0 yes**

**ATTACHMENT 07/14/20 G**

Hawke moved and Pizzino seconded a motion to adopt and authorize the Board Chairman’s signature upon the attached Change Order No. 1 for the North Park Amphitheater Parking Lot Project-Asphalt.

**3-0 yes**

**ATTACHMENT 07/14/20 H**

Hawke moved and Pizzino seconded a motion to adopt and authorize the Board Chairman’s signature upon the attached Change Order No. 2-4 for the North Park Amphitheater Parking Lot Project-Electrical.

**3-0 yes**

**ATTACHMENT 07/14/20 I**

Hawke moved and Pizzino seconded a motion to adopt and authorize the Board Chairman’s signature upon the attached Change Order No. 17 for the North Park Amphitheater Project.

**3-0 yes**

There was discussion among the Board and Rohn about the changes to the electrical and parking lot at the Amphitheater. Rohn explained that changes and enhancements have been made to increase the safety and security of the Amphitheater and the surrounding area.

**RESOLUTION 20-101, ATTACHED**

**PARK CREW LEADER RATE ADJUSTMENT**

Hawke moved and Pizzino seconded a motion that we hereby authorize an adjustment in the Step rate for Anthony V. Dailey, a full-time Park Crew Leader, Public Works Department, Park Division, to the Step 3 rate (\$18.8884 per hour) effective July 18, 2020, as set forth in the negotiated agreement between the Board of Trustees of Jackson Township and the Utility Workers Union of America, AFL-CIO, Local 568.

**3-0 yes**

**RESOLUTION 20-102, ATTACHED**

**PARK CREW LEADER RATE ADJUSTMENT**

Hawke moved and Pizzino seconded a motion that we hereby authorize an adjustment in the Step rate for Nathan L. Carper, a full-time Park Crew Leader, Public Works Department, Park Division, to the Step 3 rate (\$18.8884 per hour) effective July 18, 2020, as set forth in the negotiated agreement between the Board of Trustees of Jackson Township and the Utility Workers Union of America, AFL-CIO, Local 568.

**3-0 yes**

**Fire Department**

Hawke moved and Thomas seconded a motion to accept a donation of \$500.00 from Corinne R. Schindler.

**3-0 yes**

**RESOLUTION 20-103, ATTACHED**

**EMS CHARGES BILLING AGREEMENT**

Hawke moved and Thomas seconded a motion that we hereby adopt and authorize the placement of our signatures upon the attached EMS Charges Billing Agreement with the Board of Trustees of Lawrence Township, Stark County, Ohio.

**3-0 yes**

**Zoning & Planning Department**

Hawke moved and Thomas seconded a motion to set a Public Hearing on August 25, 2020 at 5:00 p.m. for nuisance violation at 7994 Cambridge St. NW, Jackson Twp.

**3-0 yes**

**ATTACHMENT 07/14/20 J**

Hawke moved and Pizzino seconded a motion to submit a notice to the County Auditor for fees and expenses for mowing noxious weeds at 6525 & 6487 Hills and Dales Rd NW, Parcel Nos. 16-30431 & 16-30433.

**3-0 yes**

Pizzino questioned Poindexter about an upcoming zoning change hearing for a property on Portage St. NW. It is expected that a large number of residents in the surrounding area will be interested in attending the hearing. The group agreed to identify possible venues for the hearing so that a large crowd can be accommodated while maintaining compliance with the general health orders regarding mass gatherings. The hearing may be set for September 17, 2020.

## **Fiscal Department**

### **ATTACHMENT 07/14/20 K**

Hawke moved and Pizzino seconded a motion to pay the bills in the amount of \$1,889,965.02.

**3-0 yes**

### **ATTACHMENT 07/14/20 L**

Hawke moved and Thomas seconded a motion to approve the minutes of the June 23, 2020 Board of Trustees' meeting.

**3-0 yes**

### **ATTACHMENT 07/14/20 M**

Hawke moved and Thomas seconded a motion to approve the minutes of the July 2, 2020 Board of Trustees' meeting.

**3-0 yes**

### **ATTACHMENT 07/14/20 N**

Hawke moved and Thomas seconded a motion to approve the monthly reports for June 2020.

**3-0 yes**

### **ATTACHMENT 07/14/20 O**

Hawke moved and Pizzino seconded a motion to send the request for an Additional Amended Certificate to the Stark County Auditor.

**3-0 yes**

### **ATTACHMENT 07/14/20 P**

Hawke moved and Pizzino seconded a motion to approve the supplemental appropriations in the amount of \$469,145.57.

**3-0 yes**

## **Routine Business**

### **Announcements**

- Next regular **Board of Trustees'** meeting, July 28, 2020, 4:00 p.m., Executive Session and/or Work Session; 5:00 p.m., General Session, Township Hall.
- **LOGIC**, August 6, 2020, 9:00 a.m., via video conference. Those interested in participating should call (330) 830-4285.
- **Zoning Meetings:**  
None Scheduled
- **Jackson Recycling Board Meeting**, July 22, 2020 at 11:00 a.m., Jackson Township Hall
- Hawke reminded residents that it is very important to secure your yard debris while traveling to and from the yard debris/waste site. He also reminded residents that plastic bags must not be left on site. If you bring your yard waste to the site in plastic bags, take the empty plastic bags with you when you leave.

- **Farmers Market**-Thursdays through October 1, 3:00 p.m. -6:00 p.m., Jackson North Park

**Old Business**

None

**New Business**

**ATTACHMENT 07/14/20 Q**

Hawke moved and Pizzino seconded a motion to approve the appropriation transfer request from account code 190.110.5387, CARES Act Discretionary, to account code 190.209.5652 CARES Act-PD Equipment in the amount of \$16,200.00.

**3-0 yes**

**RESOLUTION 20-104, ATTACHED**

**FULL TIME SECRETARY 2 CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that we hereby appoint Breanan N. Harper to the full-time position of Secretary 2 for the Jackson Township Fire Department, Stark County, Ohio, conditioned upon successful completion of the background check, negative drug screen, and any other testing requirements.

**3-0 yes**

**RESOLUTION 20-105, ATTACHED**

**POLICE DEPARTMENT PART-TIME POLICE OFFICER CONDITIONAL APPOINTMENT**

Hawke moved and Thomas seconded a motion that pursuant to ORC Section 505.49 and 509.01, we hereby appoint John E. Von Spiegel as a Part-Time Patrol Officer and Township Constable for the Jackson Township Police District, Stark County, Ohio and assigned to the School Safety Division, conditioned upon providing proof of Ohio Peace Officer Training Academy certification, successful completion of the background check, negative drug screen and any other testing requirements.

**3-0 yes**

**RESOLUTION 20-106, ATTACHED**

**HEALTH INSURANCE CONSULTANT**

Hawke moved and Pizzino seconded a motion that we hereby adopt and authorize the placement of the Board Member's signatures upon the attached Agreement with Michael Marino representing Hammersmith Insurance Agency, effective July 1, 2020.

**3-0 yes**

Hawke added for clarification that the change orders for the Amphitheater have also included credits back for items that didn't need to be done. The credits total \$4,807.56.

Hawke moved and Pizzino seconded a motion to adjourn.

**3-0 yes**

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**Todd Hawke**

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**Randy Gonzalez**